

Election Protocols for 2020-2021 PSAC555 Executive Officers and Health and Safety Representatives.

Section 1 Nominations

A. Executive Officer Nominations:

- I. Nomination forms for the 2020-2021 elections will be accepted from August 17th, 2020 to August 24th, 2020. If you would like to run for an elected position please send the completed nomination form to Office@PSAC555.ca
 - a. Please see Bylaws for a full description of the portfolio. (PSAC555 Bylaws Section 7) and the terms of office (PSAC555 Bylaws Section 6, XI).
- II. The following portfolios executive positions are open and need to be filled. Positions in the order they are voted on as per PSAC555 bylaws (Section 6, VIII):
 - a. President (all bargaining units are eligible to run for this position)
 - b. Vice Presidents (Positions are bargaining unit specific)
 - i. TA/RA & Invigilator Affairs
 - ii. Sessional Instructors and Clinical Instructor Affairs
 - iii. Post Doctorial Fellow Affairs
 - c. Chief Steward (Positions are bargaining unit specific)
 - i. TA/RA & Invigilator Affairs
 - ii. Sessional Instructors and Clinical Instructor Affairs
 - iii. Post Doctorial Fellow Affairs
 - d. Treasurer (all bargaining units are eligible to run for this position)
 - e. Secretary (all bargaining units are eligible to run for this position)
- III. Important to Note: You can be nominated and run for multiple positions, but you can only hold one executive portfolio (position) . If you are voted into a position your name on the ballot for any other position will be removed.

B. Health and Safety Worker Representatives (PSAC555 Bylaws, Section 7, VI,2).

- I. Health and Safety officers can also hold PSAC555 elected executive portfolios (positions).
- II. The following H&S worker representative positions are vacant:
 - a. Health and Safety Officers North Campus (positions are bargaining unit specific):

- i. H&S worker representative for TA/RA & Invigilator Affairs
 - ii. H&S worker representative Sessional Instructors and Clinical Instructor Affairs
 - iii. H&S worker representative Post Doctorial Fellow Affairs
- b. Health and Safety Officers Downtown Campus(positions are bargaining unit specific):
 - i. H&S worker representative for TA/RA & Invigilator Affairs
 - ii. H&S worker representative Sessional Instructors and Clinical Instructor Affairs
 - iii. H&S worker representative Post Doctorial Fellow Affairs

Section 2 Campaign Materials (PSAC555 Bylaws Section 6, II):

- I. Once a nomination form has been received- the candidate will be contacted by the PSAC555 office between August 18 to August 25 to ask if you wish to stand for the position and if you will be submitting any campaign materials.
- II. Campaign Materials are to be sent to Office@PSAC555.ca
 - a. All campaign materials must be approved by the CRO (Chief Returning Officer) before they are posted.
 - b. The CRO can post a one-page campaign document on the PSAC555 website from August 18 to August 31, 2020, for each candidate for each portfolio.
 - c. The CRO can post a YouTube campaign video on the PSAC555 website from August 18 to August 31, 2020, for each candidate for each portfolio.

Section 3 Full Membership Requirements

- I. As per the bylaws (PSAC555 Bylaws Section 3, XI) you must meet the “Full” membership requirements to vote and be elected as PSAC555 Executive or H&S worker representative.
- II. To verify your “Full” membership requirements you maybe ask to complete an online membership card.

Section 4 Vote:

- I. Positions must be voted on in order as per PSAC555 bylaws.
- II. 5% of the voting membership must vote to meet quorum
- III. Each election must be won by 50% +1 vote, of the casted votes to win the election.
- IV. Vote dates for all positions are from August 31st to September 8th, 2020

- a. If quorum was met & there was a clear winner (50%+1 vote), a winner will be declared.
- b. If quorum was not met & there was no clear winner (50%+1 vote), then a winner will not be declared, and the position will remain vacant until a new vote can be scheduled.

V. Online Ballot Box Schedule and details for Executive Elections:

- a. President – Ballot box will be open from 9 am to 5 pm on August 31, 2020 and from 9 am to noon on September 1st, 2020.
 - i. All bargaining units can vote for in this election.
- b. All Vice Presidents -Ballot box will be open from 9 am to 5 pm on September 2nd, 2020.
 - i. Only members of a bargaining unit can vote for their representation. For example – TA/RA & Invigilator can only vote for the VP of TA/RA & Invigilator affairs.
- c. All Chief Steward Positions -Ballot box will be open from 9 am to 5 pm on September 3rd, 2020.
 - i. Only members of a bargaining unit can vote for their representation. For example – TA/RA & Invigilator can only vote for the Chief Steward of TA/RA & Invigilator affairs.
- d. Treasurer-Ballot box will be open from 9 am to 5 pm on September 4th, 2020.
 - i. All bargaining units can vote for in this election.
- e. Secretary-Ballot box will be open from 9 am to 5 pm on September 8th, 2020.
 - i. All bargaining units can vote for in this election.

IV. Online Ballot Box Schedule and details for H&S worker representatives:

- a. All North Campus H&S worker representatives-Ballot box will be open from 9 am to 5 pm on September 8th, 2020.
 - i. Only members of a bargaining unit can vote for their representation. For example – TA/RA & Invigilator can only vote for the H&S worker representatives for TA/RA & Invigilator affairs.
- b. All Downtown Campus H&S worker representatives-Ballot box will be open from 9 am to 5 pm on September 8th, 2020.
 - i. Only members of a bargaining unit can vote for their representation. For example – TA/RA & Invigilator can only vote for the H&S worker representatives for TA/RA & Invigilator affairs.