Election Protocols for 2021-2022 PSAC555 Executive Officers

Section 1 Nominations

1. Executive Officer Nominations:
2. Nomination forms for the 2021-2022 elections will be accepted from April 12th, 2021 to April 16th, 2021. If you would like to run for an elected position please send the completed nomination form to Office@PSAC555.ca (<https://www.psac555.ca/wp-content/uploads/555-Executive-Nominations-Form.pdf>) \*\*Note you can also nominate from the floor of the AGM on April 20th, 2021.
	1. Please see Bylaws for a full description of the portfolio. (https://www.psac555.ca/wp-content/uploads/PSAC555-Bylaws-2019-Amended.pdf)
3. The following portfolios executive positions are open and need to be filled.

Positions in the order they are voted on as per PSAC555 bylaws:

* 1. President (all bargaining units are eligible to run for this position)
	2. Vice Presidents (Positions are bargaining unit specific)
		1. TA/RA & Invigilator Affairs
		2. Sessional Instructors and Clinical Instructor Affairs
		3. Post Doctorial Fellow Affairs
	3. Chief Steward (Positions are bargaining unit specific)
		1. TA/RA & Invigilator Affairs
		2. Sessional Instructors and Clinical Instructor Affairs
		3. Post Doctorial Fellow Affairs
	4. Treasurer (all bargaining units are eligible to run for this position)
	5. Secretary (all bargaining units are eligible to run for this position)
1. Important to Note: You can be nominated and run for multiple positions, but you can only hold one executive portfolio (position) . If you are voted into a position your name on the ballot for any other position will be removed.

Section 2 Campaign Materials (https://www.psac555.ca/wp-content/uploads/PSAC555-Bylaws-2019-Amended.pdf):

1. As per the PSAC Constitution- you must attend the AGM to run for a position.
2. And there will be an all candidates meeting at the AGM- where candidates will have an opportunity to speak.
3. Once a nomination form has been received- the candidate will be contacted by the PSAC555 office between April 8th, 2021 to April 15th, 2021. to ask if you wish to stand for the position and if you will be submitting any campaign materials.
4. Campaign Materials are to be sent to Office@PSAC555.ca
	1. All campaign materials must be approved by the CRO (Chief Returning Officer -Marie Polgar-Matthews) before they are posted.
	2. The CRO can post a one-page campaign document on the PSAC555 website from April 8th, 2021 to April 17th, 2021, for each candidate for each portfolio.
	3. The CRO can post a YouTube campaign video on the PSAC555 website from April 8th, 2021 to April 17th, 2021, for each candidate for each portfolio.

Section 3 Full Membership Requirements

1. As per the bylaws (https://www.psac555.ca/wp-content/uploads/PSAC555-Bylaws-2019-Amended.pdf) you must meet the “Full” membership requirements to vote and be elected as PSAC555 Executive.
2. To verify your “Full” membership requirements you maybe ask to complete an online membership card.

Section 4 Vote:

1. Positions must be voted on in order as per PSAC555 bylaws.
2. 5% of the voting membership must vote to meet quorum
3. Each election must be won by 50% +1 vote, of the casted votes to win the election.
4. Each delegate of the AGM will be provided with a voter ID and a link to the ballot box.
	1. If quorum was met & there was a clear winner (50%+1 vote), a winner will be declared.
	2. If quorum was not met & there was no clear winner (50%+1 vote), then a winner will not be declared, and the position will remain vacant until a new vote can be scheduled.
5. Online Ballot Box Schedule and details for Executive Elections:
	1. President – Ballot box will be open April 27th, 2021, from 10 am to 2 pm.

All bargaining units can vote for in this election.

* 1. All Vice Presidents -Ballot box will be open April 27th, 2021, from 3 pm to 5 pm.

Only members of a bargaining unit can vote for their representation.

For example – TA/RA & Invigilator can only vote for the VP of TA/RA & Invigilator affairs.

* 1. All Chief Steward Positions -Ballot box will be open April 28th, 2021, from 10 am to 12 pm.

Only members of a bargaining unit can vote for their representation.

For example – TA/RA & Invigilator can only vote for the Chief Steward of TA/RA & Invigilator affairs.

* 1. Treasurer-Ballot box will be open April 28th, 2021, from 1 pm to 3 pm.

All bargaining units can vote for in this election.

* 1. Secretary-Ballot box will be open April 28th, 2021, from 4 pm to 6 pm.

All bargaining units can vote for in this election.